



ARCHITECTURAL REVIEW COMMITTEE APPROVAL APPLICATION

Applicant Name: _____

Hm Ph: _____

Address: _____

Wk Ph: _____

Email: _____

Cell Ph: _____

1. Approval Requested (Please check one) _____

- | | |
|--|--|
| <input type="checkbox"/> Fence Replacement (Exact) | <input type="checkbox"/> Landscape, Walkways, Beds |
| <input type="checkbox"/> Fence - NEW | <input type="checkbox"/> Irrigation |
| <input type="checkbox"/> Deck or Patio | <input type="checkbox"/> Pool or Spa |
| <input type="checkbox"/> Room/Garage Addition | <input type="checkbox"/> Playscape |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Satellite Dish |

2. Please Describe Project - Attached additional pages, if necessary:

3. Provide plans and specifications to depict the work to be undertaken (Submit all, as applicable):

- A plot plan showing the location and dimensions of the existing and proposed improvements; Plans & specs; footprint of location on property survey; copy of contractor proposal, if applicable
- Structural design, exterior elevations, exterior materials, colors, textures, and shapes of all improvements to be made
- All exterior illumination including location and method of illumination - No "wash over" of lighting to adjoining property or common areas is permitted
- Existing and finished grades at lot corners and at corners of proposed improvements
- Provision for drainage with cut and fill detail if change in lot contour is involved
- A design review fee may be required. Please refer to Appendix A-Fees and Deposits pg. 77 of the Community Design Book for a list of fees.

NOTE: A Construction Deposit may be required for any minor or major changes/additions.

4. Notification of Neighbors - Attach additional page, if necessary:

Initials of Neighbors	Address of Neighbors w/in line of sight of modification
_____	_____
_____	_____
_____	_____
_____	_____

NOTE: Neighbors should be notified of your application; however, this notification does not constitute approval by the neighbor. Nor does the lack of initials by a neighbor mean that this application will be denied. Approvals are only granted by the ARC but notification of the neighbors is encouraged and will assist and possibly accelerate the review process.

5. Approval Needed from Adjacent Lot Owner for Encroachment:

If intended project will require encroachment onto adjacent unimproved lot, the owner of the lot must provide written permission for encroachment and a copy of the written permission must be provided to committee before project commences:

- Written permission must state the allowed encroachment over the property line in feet, but in no case may the encroachment exceed 60 feet.
- The encroachment area must either have temporary fencing installed to denote its location or the entire encroachment area must become part of the overall construction site with appropriate fencing installed as required in community covenants.
- Protective fencing must be erected around the drip-line of any tree within the encroachment area.
- Once the project is completed, the encroachment area must be remediated to a condition as good as or better than its condition before the project commenced.

6. Notice to Applicant:

The authority of the Architectural Review Committee ("ARC") is derived from the Declaration of Covenants, Conditions and Restrictions ("CCRs").

IMPORTANT: No work should be commenced until written approval is received from the ARC.

Applicant acknowledges that all improvements must be constructed in accordance with the design guidelines contained in the CCRs in addition to any guidelines or rules adopted by the Association or ARC from time to time. All improvements must be constructed in accordance with the laws, rules, regulations, and building codes of governmental authorities having jurisdiction. Approval of this application does not constitute approval by any governmental authority, nor does it constitute a building permit.

Approval of this application does not give Applicant the right to enter upon the property of any other owner or the common area in order to perform the construction contemplated by this application.

Applicant certifies that the information contained herein is true and correct to the best knowledge and belief of Applicant.

Applicant Signature

Date

**SUBMIT THIS APPLICATION TO:
Cimarron Hills HOA
c/o RealManage
9601 Amberglen Blvd, Ste 150
Austin, TX 78729
Customer Service: 866-473-2573
Fax: 866-919-5696
email to: CIMHILLS@ciramail.com**
